


Getting Started: A Teacher's Guide


Teacher Dashboard

Edlio High School Help Account




Web Stats

Find out what is happening on my pages and classes




Plan

Schedule and share events with your students and parents




Media

Manage all your photos and videos here




Pages

Say something about yourself and share resources with parents and students




Posts

Quickly post information and resources on your personal pages and classes. Your subscribers will receive notifications about these updates



Classes

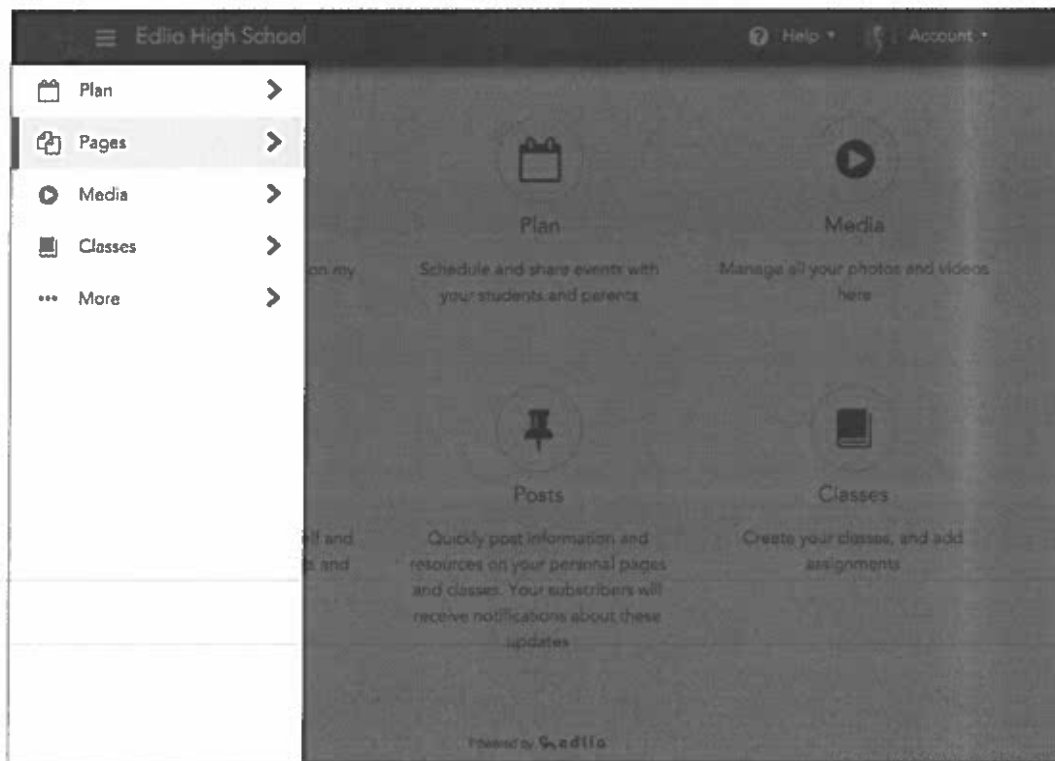
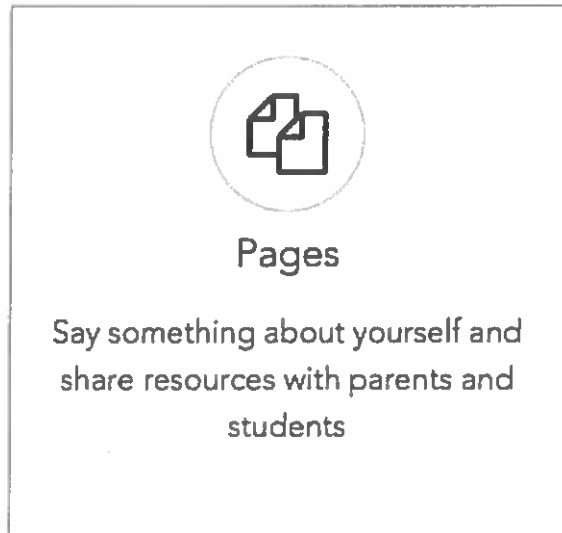
Create your classes, and add assignments

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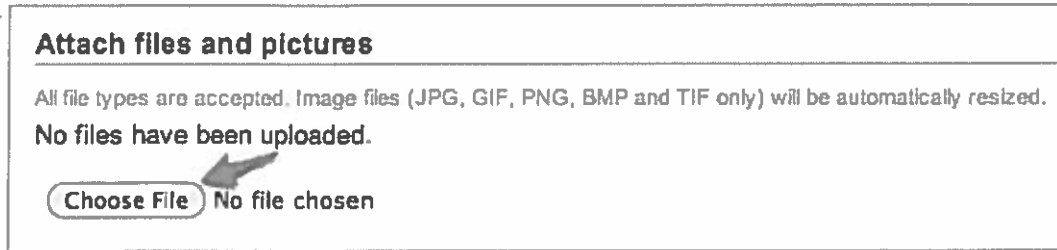
[View: Manage your pages](#) | [Manage your classes](#)

Manage your pages

1. To access your pages, click on the **Pages** button on the dashboard - this will open your "Home" page. You can also access **Pages** using the upper left hand menu.



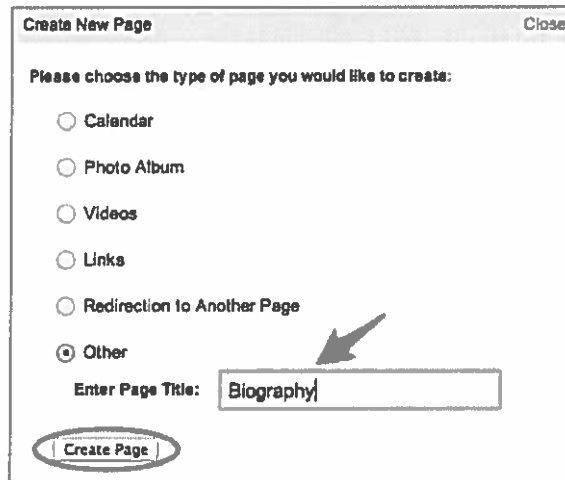
- To add files (documents, pictures, etc.) to your page simply click the **Choose File** button on the bottom of the page.



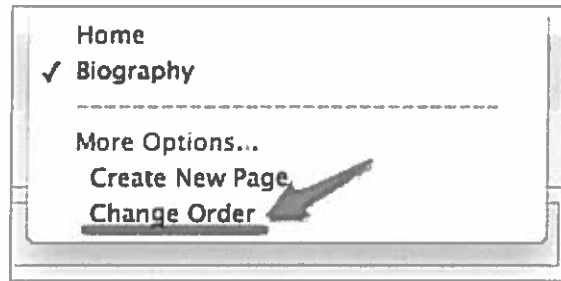
- To add a new page, click on the drop down menu on the top right corner and choose the option **Create New Page**.



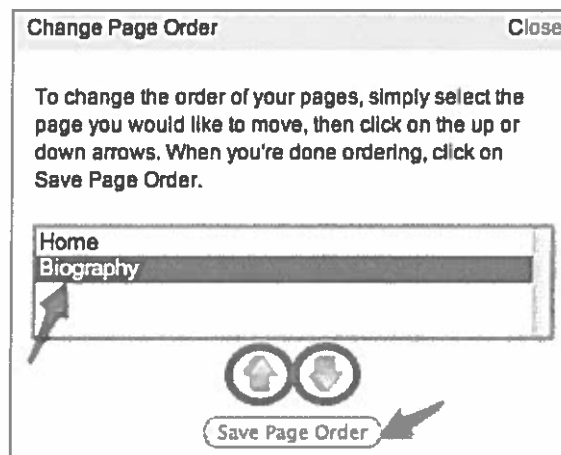
Give your page a title and click on the button **Create Page**.



- Once you have a few pages, you may reorder them by going to the drop down menu in the top right corner and choosing the option **Change Order**.



In the pop up window select the page that you wish to move and by using up and down arrows move your page to the appropriate location. Remember to click **Save Page Order**.



Important: Whenever you are done making changes to your pages, always remember to save your page by clicking the **Save** button on the bottom of the page.

[Jump to Top ↑](#)