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| **How does the program support Beginning Teachers?**  **\*Individual assistance**  **\*Regularly scheduled observations and feedback**  **\*Assistance from your Learning team, Department members and Department Head/Collegial Coach**  **Puzzle5** | **WeatherVane**  **Need Help?**  **See Sandi Maruyama, Mentor Program Coordinator**  **Located in the**  **Library Workroom**  [**sandi\_maruyama@notes.k12.hi.us**](mailto:sandi_maruyama@notes.k12.hi.us)  **(W) 808-305-3012**  **LHS** | **piko** **Leilehua High School**  **Mentor Program:**  **'Ike Honua**  **a sense of place**  [**www.leilehuamentorprogram.weebly.com**](http://www.leilehuamentorprogram.weebly.com)  **Living the**  **The Leilehua Way**  **\*Leadership**  **\*Humility**  **\*Service**  **Vision: Every beginning teacher will develop best practices and implement effective teaching strategies to positively impact student learning.** |

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| **Support Services** | **Roles & Responsibilities** |  |
| **\*A multi-year comprehensive mentor program for beginning teachers (1-3 years of experience)**  **\*Sponsor professional development to meet the unique needs of beginning teachers**  **\*Set professional goals & reflect on practices in order to enhance instruction & student learning**  **\*Provide support for all staff members**  **\*Orientation for all new staff members**  **Saying2** | **Beginning Teacher**  **\*Attend and participate in Beginning Teacher orientation and mentor meetings**  **\*Communicate regularly with**  **\*Develop a professional growth plan to improve teaching and learning**  **\*Work with mentor to develop classroom and instructional practices through classroom observations, conferences, and self-assessments.**  **\*Maintain and update Mentor Program tab in EES binder.**  ***Mentor***  **\*Assist beginning teachers with developing a Professional Growth Plan.**  **\*Schedule regular meetings with beginning teachers**  **\*Engage in professional reflection through Collaborative Logs**  **\*Conduct Classroom Observations and accompanying conferences**  **\*Participate in statewide mentor training and complex area mentor forums**  **\*Set goals through a Mentor Professional Growth Plan** | **Administrator**  **\*Respect the confidential relationship of the mentor and beginning teacher**  **\*Support mentor program efforts to improve beginning teacher practice and student achievement**  **\*Support the responsibilities and expectations of beginning teachers**  **\*Collaborate with mentors to ensure beginning teachers are familiar with school level policies and procedures**  LHS  The Leilehua Mentor Program is based on trust. A mentor is **not** an EVALUATOR, we are COLLEAGUES. Therefore, any information discussed between mentor and teacher is confidential. |