Google Mail for MAC OS 10.7. AND HIGHER

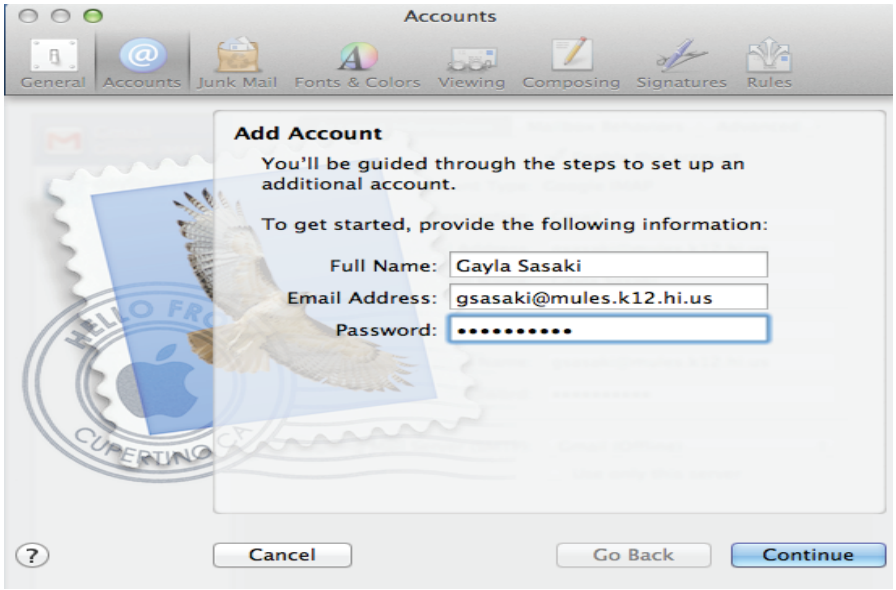
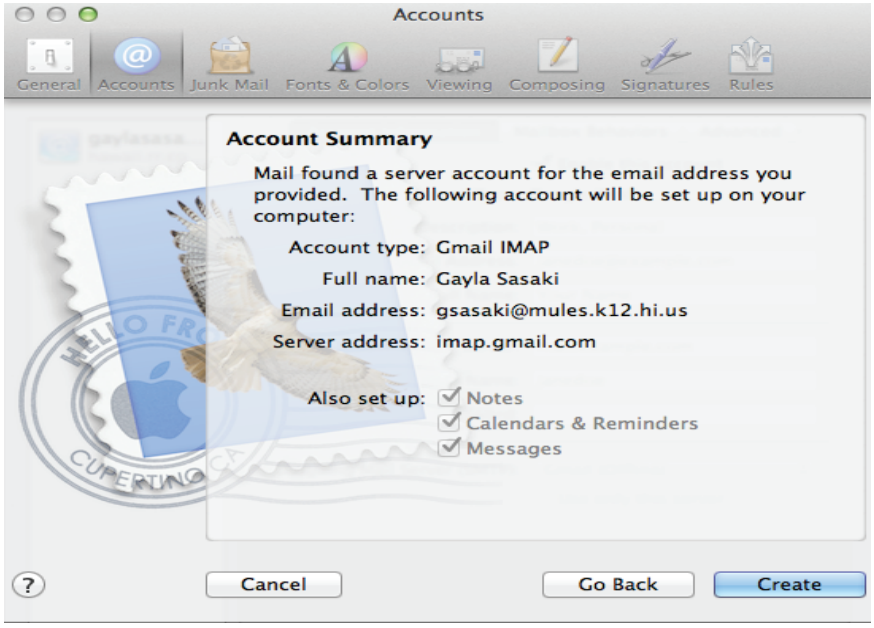
** Check your operating system before you set-up your email. You need to be running 10.7 or higher to use these instructions. To check your operating system go to the Apple>About This Mac. Under the OSX you will see the Version of your computer.

1. Open Mail app from your dock or from **Applications.**

2. Change the information for the **Welcome to Mail** or **Add Account page** to the following:

   Full Name: First Name Last Name
   Email Address: first initial last name@mules.k12.hi.us
   Password: your google password or default is first name808214

   Click on Continue



3. Click on ***Create*** to create account.